

ELECTRONIC REPAIR FORM

IF RETURNING ITEMS FOR SERVICE PLEASE FILL OUT THE ELECTRONIC REPAIR FORM COMPLETELY TO ENSURE PROPER SERVICING

Please check the appropriate box to indicate the hardware problem and attach this form to the device.

PRINTER	SCANNER
<input type="checkbox"/> Document Insert Problem	<input type="checkbox"/> Won't read barcode
<input type="checkbox"/> Print Head	<input type="checkbox"/> No laser
<input type="checkbox"/> Journal/Receipt Paper Feed	
KEYBOARD	OTHER
<input type="checkbox"/> Broken/stuck key. Key = _____	<input type="checkbox"/> Please detail symptom in comments section
<input type="checkbox"/> No response/locked keyboard	

Broken Equipment should be mailed to Monarch Printer Repair

- 1 Complete form and send to address below
- 2 Insure for \$1,000 per device sent out

Send device to Avery Dennison at:

Avery Dennison
Monarch Printer Repair
200 Monarch Lane
Door #39 – ERC
Miamisburg, OH 45342

CUSTOMER/STORE INFORMATION	
Model Number	
Serial Number	
Store Name & Number	
Contact Name	
Contact Phone	
Contact Fax	
Contact Address	
City, State, Zip	
E-Mail Address	
COMMENTS	